



Children's Ministry Coordinator

Part Time – K to 5

The Church at Woodmoor

March 2024

POSITION: 15 hours/week (including Sundays 9:00– 11:30 am)

SALARY: \$13,260 - \$14,040 - If Interested, email resume with contact information to thechurchatwoodmoor@gmail.com

The Call: Every employee of The Church at Woodmoor is responding to a Call from God to serve in the furtherance of His Kingdom. We should always be involved in spreading the Gospel message no matter how small our part in that message may appear. ***“We ought not to be weary of doing little things for the love of God, who regards not the greatness of the work, but the love with which it is performed.”*** Brother Lawrence

We are a Christ-centered, inter-denominational, welcoming community of believers, offering Biblical worship, opportunities for spiritual growth and intergenerational fellowship, with a strong outreach to the community and the larger world. Our mission is to **BRING people to Jesus; TEACH them to be disciples; BE the church in the world.**

We are seeking a **part-time Children's Ministry Coordinator** with a focus on teaching and encouraging children to learn about the Bible and Jesus, to grow in their relationship with God, and to learn to live in service to others. This position requires close collaboration with the Faith Formation team and the Senior Pastor in providing inclusive, age appropriate, family-focused programming for children K-5.

QUALIFICATIONS: *The candidate should have -*

- Successful experience in teaching, leadership and teamwork
- Exhibit Christian faith in working with children
- Full availability on Sundays throughout the year and for special events and summer programs
- Ability as a team player in providing a creative programming vision for young children
- Associates degree or higher in early childhood/elementary education or the equivalent experience
- Service oriented attitude of assisting and serving others

RESPONSIBILITIES:

- Research and plan the K-5 Sunday School, service-oriented and age-appropriate curriculum.
- Utilizing volunteer instructional support, conduct weekly K-5 children's lessons and activities, including the brief Children's Message during worship service.
- In coordination with the Faith Formation Team, recruit and train volunteers of all ages, to assist with instructional support, building and maintaining a volunteer list and teaching schedule.
- In collaboration with the Faith Formation Team and Choir Director, plan and run children summer activities, special services, outreach opportunities, and children participation in Sunday Worship services.
- Participate in weekly staff meetings.
- Create and foster a trusted environment by respecting each child and adult, and promote a safe environment for all. Comply fully with church policy related to safety and security.

RESPONSIBLE TO: Senior Pastor

WORK LOCATION: The Church at Woodmoor, 18125 Furrow Rd., Monument, CO 80132 (719-488-3200)